

**ARTICLES OF ASSOCIATION
OF THE
CITY DEMOCRATIC CLUB OF SAN FRANCISCO**

ARTICLE I. NAME.

The name of this unincorporated association is the City Democratic Club of San Francisco, hereinafter called "club".

ARTICLE II. PURPOSES.

The purposes for which this club is organized include the advancement of the principles and programs of the state and national Democratic Party organizations in the City and County of San Francisco, the development of a politically informed electorate, the support of persons for nomination or public office who agree with the principles of the Democratic Party and this club and who will seek to accomplish those principles in the performance of their public duties, oppose candidates and programs contrary to the principles of the Democratic Party, and improve the organization of the Democratic Party in San Francisco.

ARTICLE III. POWERS.

This club, through its membership and governing bodies, shall exercise all powers granted to unincorporated associations under the laws of the State of California

ARTICLE IV. MEMBERSHIP.

There are three classes of membership in this club:

1. MEMBERS IN GOOD STANDING. Any person who is registered to vote in the State of California as a member of the Democratic Party is eligible to be a Member in Good Standing of this club so long as that person remains a registered voter of this state and a member of the Democratic Party and has paid the dues set by the membership pursuant to Article VI.
2. ASSOCIATE MEMBERS. Persons not eligible to be Members in Good Standing of this club may be associate members if they agree to support the principles and programs of the Democratic Party and are not enrolled voters of any other party. Associate members shall have no voting privileges. In all other respects associate members shall enjoy all of the rights and privileges of Members in Good Standing.
3. FRIENDS. Persons not eligible to be members of this club but who are interested in occasionally attending club events and being on the club mailing list.

ARTICLE V. MEETINGS.

The general membership of this club shall meet on the third Thursday of the month in those months designated by the Executive Committee at 7:30 P.M. at some place within the City and County of San Francisco designated by the general membership, the Executive Committee, or the President. For good cause, the date, time, and place of a regularly scheduled meeting may be changed by resolution of the general membership or the Executive Committee or by order of the President, but notice must be given to the

general membership of any change or changes as provided for herein. Special meetings may be called for any date, time, and place other than the regular meeting by resolution of the Executive Committee or by 25% of the general membership. Notice of special meetings must be given to the general membership as provided herein. A quorum for the conduct of business shall consist of 10% of the Members in Good Standing. All Members in Good Standing may address the membership and vote at said meetings. Only Members in Good Standing who have been in good standing for a period of at least 28 calendar days prior to the meeting, or who have been Members in Good Standing in one of the two immediately preceding years, may vote in the election of officers of the club or for endorsements.

ARTICLE VI. DUES.

Dues for Members in Good Standing are thirty-five dollars for the calendar year. Students and Seniors may pay discounted dues of fifteen dollars. Any increase or change in dues structure shall be determined by vote by the general membership.

ARTICLE VII. OFFICERS.

This club shall have the following officers and they shall perform the duties enumerated:

1. **PRESIDENT.** The President is the chief executive officer of the club and shall preside at regular and special meetings of the general membership. The President shall chair the Executive Committee and is an adjunct member of all standing and ad hoc committees of this club. The President is the speaker for the club.
2. **VICE PRESIDENTS.** The vice-presidents serve as assistants to the President. The First Vice-President shall serve as President of the club in the event of the death, resignation, removal or inability to act, of the regularly elected President. The Second Vice President becomes President if the First Vice President cannot serve as President.
3. **RECORDING SECRETARY.** The Recording Secretary keeps the records of this club, including minutes of regular and special meetings. Reports of the standing and ad hoc committees shall be furnished to the Secretary for the club files.
4. **CORRESPONDING SECRETARY.** The Corresponding Secretary shall provide notice to the general membership of regular and special meetings and be responsible for correspondence of the club. In cooperation with the Treasurer, the Secretary shall maintain a record of the current members of the club and their addresses and telephone numbers.
5. **TREASURER.** The Treasurer is the chief financial officer of the club and shall be responsible for the sound fiscal management of the club's financial resources. The Treasurer shall collect all membership dues and other fees or assessments set by the general membership. The Treasurer shall maintain any checking and savings accounts authorized by the general membership or the executive Committee and shall make a regular report to the general membership on the fiscal condition of the club.
6. **PARLIAMENTARIAN.** The Parliamentarian shall decide all questions of procedure at club meetings and shall follow Robert's Rules of Order except where

contrary to these articles. The President shall appoint the Parliamentarian for the term of one year or concurrent with the term of the President, whichever is less.

7. CLUB DELEGATES. Delegates representing this club to other bodies shall report back on the proposals and activities of these bodies at regular meetings of this club. The President shall appoint the Delegates for the term of one year or concurrent with the term of the President, whichever is less.

ARTICLE VIII. TERM OF OFFICE.

All officers of this club shall serve for a term of one year from the date of their election or appointment, or until their successors are chosen and qualified.

ARTICLE IX. MORE THAN ONE OFFICE.

No person may be elected to more than one office and only Members in Good Standing may hold office. The immediate past president of this Club shall serve as a member of the Executive Board for a term of one year immediately following the end of his or her term as President.

ARTICLE X. TIME OF ELECTION.

The officers of this club shall be nominated and elected by the general membership of the club at the regularly scheduled meeting for the month of March of each year. Nominations for office may also be made at the regularly scheduled meeting for February and the persons nominated shall be reported to the general membership in the meeting notice for the March meeting.

ARTICLE XI. EXECUTIVE COMMITTEE.

An Executive Committee shall be composed of the officers of this club. Chairs of the standing committees shall report to meetings of the Executive Committee with voice but not vote. The Executive Committee shall exercise all powers on behalf of the general membership between regular and special meetings of the general membership. The Executive Committee shall have no power to amend these articles nor to endorse candidates or ballot measures; such powers being reserved expressly to the general membership. The Executive Committee shall meet at such times and places as shall be designated by the President or any three members of the committee. Notice of meetings shall be given to members of the Executive Committee in the manner provided for herein. The quorum for the conduct of business by the Executive Committee shall be a minimum of three of officers.

ARTICLE XII. STANDING COMMITTEES.

There shall be an Issues Committee, charged with review of ballot measures and other public issues of interest, and an Endorsements Committee, charged with review of candidates for elected public office, which will publish recommendations for endorsements to the general membership. Each of these committees shall consist of at least 3 regular members plus selected officers of the club. A Program Committee and such other standing committees as required shall be created by resolution of the general membership or the Executive Committee. Within 30 days of the election of the officers of the club, the President with the concurrence of the Executive Committee shall designate the chair and members of all standing committees, each of whom shall be a regular

member of the club on the day that the officers are elected. The persons appointed to standing committees shall serve until April 15 of the following year or until successors are appointed and approved. During the term should any member of any standing committee resign, the President with the concurrence of the Executive Committee, may appoint a regular member to fill the unexpired portion of the term.

ARTICLE XIII. AD HOC COMMITTEES.

The President may appoint such ad hoc committees to study and report on specific issues or problems as deemed appropriate. An ad hoc committee shall consist of one or more members of the club.

ARTICLE XIV. ENDORSEMENTS.

The club may endorse persons for public office and take positions in support or opposition to ballot measures if at the regularly scheduled meeting for which an endorsement session has been noticed the candidate or position shall have the support of at least sixty percent (60%) of the qualified Members in Good Standing, as defined in Article IV, who are present and voting. In no event shall this club endorse any person for public office who is known not to be a registered Democrat. Notice of any endorsement session with the names of any known candidates for offices to be considered and with a brief statement, pro and con, of the ballot measures to be considered shall be provided to the general membership in the regular meeting notice for said meeting. Absentee ballots may be accepted from a Member in Good Standing who provides an absentee ballot in a sealed envelope, signature across the seal. Absentee ballots may only be given in person to a standing officer of the club who will turn them in during the regular voting for certification of membership.

ARTICLE XV. NOTICES.

All notices for regular or special meetings of this club shall be in writing and may be sent electronically at least seven (7) days before the date of the noticed meeting. Members without email addresses may be specially noticed by phone or regular mail. The notices shall be sent to the last known address of the member as shown on the membership records of the club. Endorsement and election meeting notices shall be sent at least fourteen (14) days before the meeting. Telephonic notice may be given by calling the telephone number for the member as shown on the membership records of the club. Telephonic and/or electronic notification shall be certified by the Corresponding Secretary and approved by the Executive Committee. Telephone notification shall be made between the hours of 10:00 A.M. and 10:00 P.M. and at least three different attempts shall be made to telephonically notify each member before the effort to reach that member shall be discontinued. A record of attempts at telephonic notification showing the dates and times of attempted notification shall be maintained by the secretary. Members are responsible for reporting all changes of address and telephone number to the Corresponding Secretary so that club records may be kept accurate and timely.

ARTICLE XVI. REMOVAL OF OFFICERS.

Any officer of this club may be removed from office for the remainder of the term yet to be served only upon the vote of sixty percent (60%) of Members in Good Standing present and voting who have been in good standing for at least 90 days prior to the date on which the vote is to be taken. The removal session shall be noticed to the general membership as provided herein and along with the notice there shall be included a

statement of complaint against the officer and also a statement of defense by the officer.

Removal sessions shall only be scheduled by resolution of the general membership at a regularly scheduled meeting at least twenty-one (21) days prior to the date set for the removal session. Said statements described above shall be in writing and signed by the complaining member or members and by the defending officer or officers. Some causes of removal are, but are not limited to:

1. misrepresentation of club positions
2. breach of fiduciary duties
3. waste of club assets
4. any other activity reflecting adversely on the club.

ARTICLE XVII. RESPONSIBILITIES TO STATE PARTY.

1. The club Executive Committee shall choose the representatives to pre-endorsement conferences of the California Democratic Party. All such representatives must be Members in Good Standing as defined in Article IV. Representatives shall report back on the proposals and activities of these conferences.
2. The club shall provide a roster of only Members in Good Standing to the California Democratic Party's Chartering Authority and Regional Director.

ARTICLE XVIII. AMENDMENT OF ARTICLES.

These articles of association may be amended or deleted and additional articles added by vote of the Members in Good Standing attending a regularly scheduled meeting of this club after notice provided as follows. Notice of a proposed amendment to these articles shall be in writing and shall contain the language to be added or deleted. The notice shall be in writing and shall be mailed or delivered to the general membership at least seven (7) days before the date set for the session. An amendment session shall only be called by resolution of the general membership at a regular or special meeting held at least twenty-one (21) days before the date set for the amendment session. If an amendment is approved, the Recording Secretary shall cause new sets of articles to be prepared for distribution to the general membership.